Winnefox Technology Executive Council Meeting
March 11 2022
9:15 AM

Agenda

1. Call to order at: 9:16. No quorum.
   Present: Karla Smith, Clairellyn Sommersmith, Jeff Gilderson-Duwe, Crystal Marschall, Hannah Klusmeyer, Julie Stobbe(guest), Gretchen Raab, Brian Kopetsky. Absent: Desiree Bongers, Chris Kalupa, Amanda O'Neal, Jeannie McBeth, Jon Mark Bolthouse.

2. Approval of the Minutes for January 14, 2022
   a. Cannot approve the minutes. Move approval to the next meeting

3. InfoSec Training Expectations Discussion

   Consensus that having some level of security training should be mandatory. Some members found the InfoSec training "remedial" or not specific enough to be useful. Winnefox will provide information and support for libraries to help encourage staff.

   Agree to adding some wording to the Responsible Use Form about staff's responsibility to be on guard and do their utmost to guard against cyber risks. Responsible Use forms, like other agreements, should be reviewed and probably re-signed periodically. Lack of participation in training doesn't warrant revocation of account.

   Actions:
   - Winnefox will craft some wording and bring it back to WTEC.
   - Winnefox will try to provide some more specific issue training, such as how to add VPN to personal devices.
   - Pete will investigate how/whether he can help directors identify staff that aren't participating.

4. WPLC Report
   a. Nothing from Nicole
   b. Jeff reported about status of by-laws revision, and the ongoing project of folding two large scale projects into the WPLC umbrella: the digitization server, and backup server infrastructure.

5. General technology update
   a. Brian had question about status of Volunteer database.

6. **Other:**
    a. Extranet updated with past minutes and agenda.
    b. ARPA update.

7. Future agenda items?
    a. Further discussion of InfoSec training/Network Security and review of additional security wording in Responsible Use Form.

8. Meeting adjourned at 9:58. Next meeting date – May 6, 2022